

## Facility Billing Guide

American Health Advantage of Florida (the “Health Plan”) provides this information as a guide for your billing staff and departments in submitting claims for services provided to Health Plan members. This will include information on filing claims both for capitated services, as well as for your fee-for- service claims for those services. All claims will be processed according to CMS guidelines, the American Health Advantage of Florida member’s benefits, and your provider contractual provisions.

Guidelines for the following types of claims are included in this guide.

- Part A Skilled Services  
    Post-acute Skill (SNF)
- Part B Therapy
- Immunization/Vaccine Services
- Supplemental Benefits  
    In-Home/Out-of-Home Support Services

## PART A SERVICES

**PART A Skilled Services** - American Health Advantage of Florida members that reside in your facility.

- Skilled Stay (SNF) – paid monthly by contractual capitation rate

### DEFINITIONS:

**Skilled Stay (SNF)** - nursing or rehabilitation services provided by licensed health professionals, as ordered by a physician, to be provided within a skilled nursing facility after an Acute Inpatient stay, Observation stay, or Emergency Department transfer.

**Capitation Payment** – monthly payment for each Health Plan member (per member per month - PMPM) to cover costs of any Health Plan member's Part A Skilled services (SNF).

A member is using his/her Medicare Part A Skilled benefit when on a Skilled Stay (SNF). All CMS guidelines should be followed; for instance, facilities are required to follow CMS guidelines for the delivery of the Notice of Medicare Non-Coverage (NOMNC).

## THREE-DAY HOSPITAL STAY REQUIREMENT IS WAIVED FOR SNF SERVICES. AUTHORIZATION

### REQUIREMENTS

An advance determination or prior authorization is required for tracking purposes for a post-acute (inpatient, observation, or emergency department visit) Skilled Nursing Stay (SNF).

Please see your Facility Quick Tip Guide or Plan's website, or contact your ISNP Case Manager, APP, or your Provider Relations Representative for authorization instructions.

### BILLING GUIDELINES:

- (1) Submit claims via EDI 837i transaction (preferred) or on traditional UB04 form.
- (2) Ensure the proper Type of Bill of 21X.
- (3) Using new PDPM guidelines, bill with most appropriate HIPPS code for services/days rendered on the revenue code 0022 line or the default HIPPS code "ZZZZZ".
- (4) Revenue code 0120 should contain total billed days for statement period.
- (5) All applicable diagnosis codes for the patient stay should be filed on claim.

## PART B THERAPY SERVICES

### PART B Therapy Services

- Physical, Occupational, Speech Therapy – paid monthly by contractual capitation rate.

### AUTHORIZATION REQUIREMENTS

An advance determination or prior authorization is not required for PT/OT/ST services rendered to American Health Advantage of Florida members. Any need for therapy for American Health Advantage of Florida members should be communicated to the ISNP APP and/or Case Manager. Facilities are required to bill for all services rendered.

### BILLING GUIDELINES:

- (1) Facilities are required to follow CMS Billing Guidelines as found in the current version of the Medicare Claims Processing Manual – Chapter 5.
- (2) Bill therapy services separately from any other Part B or Supplemental services (i.e., vaccinations and administration of vaccine, in-home support services).

## IMMUNIZATION AND VACCINE SERVICES

For all immunization and vaccine services, submit billing as follows. Reimbursement is based on the Medicare fee schedule. Currently roster billing is not allowed for mass immunizations.

### BILLING GUIDELINES:

- (1) Submit claims via EDI 837i Institutional transaction (preferred) or on traditional UB04 form.
- (2) Ensure proper Type of Bill of 221.
- (3) Use revenue code 0636 and applicable CPT/HCPCS code for vaccine/immunization.
- (4) Administration services should be billed utilizing revenue code 0771 and the applicable HCPCS code based on the type of vaccine administered (G0008, G0009, or G0010).
- (5) Primary diagnosis code of Z23 (encounter for immunization).

## **SUPPLEMENTAL BENEFITS**

### **Supplemental Benefit – In Home/Out of Home Support Services**

This benefit enriches the lives of American Health Advantage of Florida members who are struggling with challenges of the aging process. Members with conditions due to dementia, Alzheimer's and other medical impairments that limit mobility and safety are of primary concern.

A Certified Nursing Assistant or other staff employed by the nursing facility may assist the member with ADL's, comfort and/or supervision. The companion may assist with medical appointments outside the nursing facility or supervised visits during behavioral, wandering, or acute medical episodes within the nursing facility. The companion provides one-on-one care when needed. Members at risk of further injury or falls can receive additional assistance that includes re-training on safety measures to reduce the risk of a negative outcome.

This benefit for each American Health Advantage of Florida plan member allows up to 66 hours (264 total units) per calendar year. Reimbursement to the facility is up to \$15 per hour. Services must be ordered by PCP or Health Plan Care team.

### **BILLING GUIDELINES:**

- (1) Bill support services rendered in facility via EDI 837i Institutional transaction (preferred) or on traditional UB04 with Type of Bill 22X.
- (2) Bill with revenue code 3109, HCPCS code S5135 – 1 unit is 15 minutes.
- (3) Bill claims separately from any Part A or Part B capitated services.